Kuwait Foreign Petroleum Exploration Company K.S.C.C. A Subsidiary of Kuwait Petroleum Corporation



الشركة الكويتية للاستكشافات البترولية الخارجية ش.م. الم.م. إحدى شركات مؤسسة البترول الكويتية

## HO:FOR:HRD:01

## Grievance Form to be filled by (employee)

Mr. Chairman,

I would like to submit the grievance stated below to be reviewed and investigated by your esteemed committee.

## Subject of Grievance:

## **Reasons for the Grievance:**

Please be acknowledged that I have submitted my grievance to my Manager Mr. / Mrs. \_\_\_\_\_\_,



I received a reply, but not satisfied with the outcome.

I have not received a reply to this date.

And I have not submitted this grievance to any committee, internal or external, and in the event of discovering otherwise, you have the right to reject my grievance.

Thank you,

Applicant:	
Name:	Title
Division:	Grade:
Signature:	Date:

This Form will be submitted to the Rapporteur of the Grievances Committee.